

CALIFORNIA STUDENT AID COMMISSION

GRANT SERVICES DIVISION
P.O. BOX 419028
RANCHO CORDOVA, CA 95741-9028



October 21, 2004

Dear Colleagues:

The California Student Aid Commission (Commission) is currently conducting two very important state exams to fill current and future vacancies in critical positions at the management level. I write you to ask for your assistance in encouraging qualified individuals to take the Financial Aid Manager I and/or Financial Aid Manager II examinations. The Commission encourages qualified people to take these state exams and consider future employment with the Commission. The deadline for filing an application to take these state exams has been extended to November 5, 2004.

The examination for these positions will consist of an oral interview comprised of predetermined job-related questions. In order to obtain a position on the "eligible" list for future hire at the Commission, a minimum rating of 70% must be attained. As positions at the Financial Aid Manager I and II level become vacant, individuals who are on the "eligible" list will be notified and may be considered for employment at the Commission. Job announcements with the Commission can also be viewed by visiting the State Personnel Board's website at www.spb.ca.gov.

It is important to note that as these are "open" examinations, relevant experience outside of state service applies towards meeting the minimum qualifications. These open examinations will result in the development of a list of eligible candidates, which the Commission will use for hiring. Please encourage qualified individuals to take this exam by forwarding the enclosed announcements. **Although the original exam notices indicate that the deadline for applying to take these exams was October 13, 2004, interested individuals may now apply by November 5, 2004.**

We strongly urge members of the financial aid community to consider applying to take these two exams and have their names considered for current and future vacant positions within the California Student Aid Commission. If you have any questions, please contact Darla Engler at 916-526-8046 or dengler@csac.ca.gov.

Thank you in advance for your assistance and for your continued work to serve students.

Sincerely,

A handwritten signature in blue ink, reading 'Max Espinoza'.

Max Espinoza, Chief
Grant Services Division
California Student Aid Commission

Enclosures

[FAM I Open Examination Announcement](#)

[FAM II Open Examination Announcement](#)

[FAM I/FAM II Open Examination Application Deadline Extension](#)